

How to transfer paper voter to the Modern Polling app

1. Tap **Poll Card** or **Search Register**
2. Tap **Poll Card is damaged** or **Search** for the voter
3. Enter the voter's **Number on Register** (poll card damaged) or **First and Last Name** (Search)
4. Tap **Search**
5. Tap on the Voter displayed
6. Check the Voter's Details, tap **Continue**.
7. On the Voter ID screen 'Can I see your ID?' tap the **ID type** presented by the voter.
8. The Election type(s) are listed and selected by default
9. Tap **Continue to Ballots**
10. Tap **Ballot Paper is Damaged** (this allows you to select ballots as you cannot scan because they have already been issued)
11. The 'Confirm Ballots for Voter' screen is displayed. To select ballot, scroll back to find the ballot paper number that was given to the voter. Tap **Continue**.
12. The 'Confirm Ballot Paper Numbers' screen is displayed, tap **Confirm**
13. 'Voter has been processed successfully' is displayed
14. CHECK the **View CNL** to ensure it was updated.

Repeat for all recorded on paper.